

# Raffles KCare Parent's Briefing

26 September 2025

# **Operating Hours**

	Opening Hours
During School Term	12:00pm to 7:00pm
During School Holidays	7:00am to 7:00pm
Saturdays, Sundays, Gazetted Public Holidays	Closed
Chinese New Year Eve, Christmas Eve, New Year's Eve	7:00am to 1:00pm (half day)

<sup>\*2026</sup> Closure dates will be sent on Little Lives app by end December

### A TYPICAL DAY - Sample Timetable

Time	Activity			
7:00 AM – 8:00 AM	Arrival and Health Check			
8:00 AM – 12:00 PM	MOE Kindergarten			
12:00 PM – 12:15 PM	Arrival to KCare and Health Check			
12:15 PM – 1:15 PM	Lunch			
1:15 PM – 1:30 PM	Dedicated Reading Time			
1:30 PM – 2:30 PM	Naptime			
2:30 PM – 3:30 PM	Modular Activities (Indoor) / Indoor Free Play			
3:30 PM – 4:00 PM	Snack			
4:00 PM – 5:00 PM	Modular Activities (Indoor/Outdoor) / Indoor/Outdoor Free Play			
5:00 PM – 7:00 PM	Free Play  Quiet Time and Dismissal			

### **HOLIDAY PROGRAMME** - Sample Timetable

Time	Activity			
7:00 AM – 8:30 AM	Arrival and Health Check Indoor Free Play			
8:30 AM – 9:00 AM	Breakfast			
9:00 AM - 10:00 AM	Modular Activities			
10:00 AM - 10:30 AM	Morning Snack			
10:30 AM - 11:00 AM	Dedicated Reading Time			
11:00 AM – 11:30 AM	Indoor Free Play			
11:30 AM – 12:30 PM	Lunch			
12:30 PM – 2:30 PM	Naptime			
2:30 PM – 3:00 PM	Snack			
3:00 PM - 4:00 PM	Holiday Programme			
4:00 PM - 5:00 PM	Indoor / Outdoor Free Play			
5:00 PM – 7:00 PM	Free Play  Quiet Time and Dismissal			

### SAMPLE LUNCH MENU



		KCare Term 3 Lunch Menu		*Fruits served daily*
Week 1 - Monday	Week 1 - Tuesday	Week 1 - Wednesday	Week 1 - Thursday	Week 1 - Friday
Mixed Grain Rice	Yellow Rice	Mixed Grain Rice	Mixed Grain Rice	Macaroni Pasta
Thai Basil Mixed Chicken	Lemon Zest Steam Fish w Coriander	Roasted Cajun Chicken	Fish Adobo w Spring Onion	Minced Chicken
Round Cabbage, Broccoli & Carrots	Bok Choy & Carrot	Long Cabbage & Corn	Round Cabbage w Sliced Mushroom	Vegetable Medley
Clear Corn Soup	Clear Celery Soup	Clear Broccoli Soup	Clear Veggie Soup	Mixed Veggie Soup
Week 2 - Monday	Week 2 - Tuesday	Week 2 - Wednesday	Week 2 - Thursday	Week 2 - Friday
Mixed Grain Rice	Mixed Grain Rice	Corn Rice	Mixed Grain Rice	Bee Hoon
Ground Chicken Fajita	Sweet and Sour Fish	Chicken Kurma with Carrot	Steamed Ginger and Soy Sauce Fish	Minced Chicken
Cauliflower, Celery & Corn	Long Cabbage w Carrot	Shanghai Green & Carrot	Bok Choy & Carrot	Chap Chye
Leek Soup	Cauliflower Soup	Clear Cabbage Soup	Broccoli Soup	Clear Veggie Soup
Week 3 - Monday	Week 3 - Tuesday	Week 3 - Wednesday	Week 3 - Thursday	Week 3 - Friday
Mixed Corn Rice	Mixed Grain Rice	Hainanese Chicken Rice	Mixed Raisin Rice	Fusilli Pasta
Minced Chicken in Mushroom Sauce	Lemongrass Fish	Steam Spiced Chicken	Baked Crumble Fish w Orange Sauce	Minced Chicken w Mushroom Sauce
Shanghai Green w Carrots	Long Cabbage w Diced Carrots	Round Cabbage w Carrots & Corn	Broccoli, Round Cabbage and Carrots	Sliced Mushroom, Carrots & Brocco
Clear Carrot Soup	Pumpkin Soup	Bean Sprout Carrot Soup	Mixed Veggie Soup	Mushroom Soup
Week 4 - Monday	Week 4 - Tuesday	Week 4 - Wednesday	Week 4 - Thursday	Week 4 - Friday
Mixed Grain Rice	Carrot Rice	Mixed Grain Rice	Margarine Rice	Spaghetti Pasta Bolognese
Thai Minced Chicken	Steam Fish w Lemon Garlic Rosemary Sauce	Roasted Chicken w Mushroom Sauce	Steam Fish w Caldereta Sauce	Minced Chicken Cauliflower
Vegetable Medley	Long Cabbage & Corn	Round Cabbage w Carrots	Bok Choy, Tang Hoon & Carrots	Broccoli & Carrots
Corn Soup	Celery Soup	Clear Mushroom Soup	Clear Sweet Potato Soup	Tomato Soup
Week 5 - Monday	Week 5 - Tuesday	Week 5 - Wednesday	Week 5 - Thursday	Week 5 - Friday
Mixed Grain Rice	Mixed Grain Rice	Corn Rice	Mixed Grain Rice	Mee Tai Bak
Tumeric Minced Chicken w Raisin	Steam Fish w Pineapple Sauce	Mix Herb Roasted Chicken	Teriyaki Steam Fish	Minced Chicken w Dark Sauce
Round Cabbage, Broccoli & Corn	Boy Choy w Carrots	Long Cabbage, Corn & Carrots	Round Cabbage & Celery	Cauliflower, Corn & Long Cabbage
Clear Cauliflower Soup	Silken Tofu Soup	Carrot Soup	Carrot Enoki Soup	Dark Soy Sauce Soup

### **SAMPLE LUNCH MENU (Vegetarian)**



	KCa	re Term 3 Lunch Menu - Vegetario	n	*Fruits served daily*
Week 1 - Monday	Week 1 - Tuesday	Week 1 - Wednesday	Week 1 - Thursday	Week 1 - Friday
Mixed Grain Rice	Yellow Rice	Mixed Grain Rice	Mixed Grain Rice	Macaroni Pasta
Thai Basil Style Tofu & Young Corn	Steam Sweet Potato	Roasted Mixed Veg (Zucchini & Eggplant)	Adobo Style w Silky Tofu & Carrots	Mixed Veggie Soup & Vegetable Medley
Round Cabbage, Broccoli & Carrots	Bok Choy & Carrot	Long Cabbage & Corn	Round Cabbage w Sliced Mushroom	Potato Cake w Dill & Chives
Week 2 - Monday	Week 2 - Tuesday	Week 2 - Wednesday	Week 2 - Thursday	Week 2 - Friday
Mixed Grain Rice	Mixed Grain Rice	Corn Rice	Mixed Grain Rice	Bee Hoon
Sweet Potato Wedges	Sweet and Sour Taupok & Silken Tofu	Kurma Potatoes	Baby Corn, Silken Tofu w Ginger Sauce	Shimeji & Oyster Mushroom In Sauce
Cauliflower, Celery & Corn	Long Cabbage w Carrots	Shanghai Green and Carrots	Bok Choy & Carrots	Clear Veg Soup & Chap Chye
Week 3 - Monday	Week 3 - Tuesday	Week 3 - Wednesday	Week 3 - Thursday	Week 3 - Friday
Mixed Corn Rice	Mixed Grain Rice	Hainanese Rice	Mixed Raisin Rice	Fusilli Pasta
Tofu & Shimeji In Mushroom Sauce	Roasted Broccoli w Baby Corn Stew	Potato Cakes	Herbs Potatoes w Oyster Mushroom	Mix Shimeji, Mushroom Stew & Mushroo
Shanghai Green w Carrots	Long Cabbage w Diced Carrots	Round Cabbage w Carrots & Corn	Broccoli, Round Cabbage and Carrots	Sliced Mushroom, Carrots & Broccoli
Week 4 - Monday	Week 4 - Tuesday	Week 4 - Wednesday	Week 4 - Thursday	Week 4 - Friday
Mixed Grain Rice	Carrot Rice	Mixed Grain Rice	Margarine Rice	Spaghetti Pasta Bolognese
Thai Style Shimeji & Oyster Mushroom	Steamed Silken Tofu & Baby Corn w Lemon & Rosemary Sauce	Roasted Potatoes w Mushroom Sauce	Roasted Pumpkin Bok Choy	Tofu Cauliflower
Vegetable Medley	Long Cabbage & Corn	Round Cabbage w Carrots	Tang Hoon & Carrots	Broccoli & Carrots
Week 5 - Monday	Week 5 - Tuesday	Week 5 - Wednesday	Week 5 - Thursday	Week 5 - Friday
Mixed Grain Rice	Mixed Grain Rice	Corn Rice	Mixed Grain Rice	Mee Tai Bak
Vegetable Samosa & Spring Rolls	Silken Tofu in Pineapple Sauce	Roasted Sweet Potato	Teriyaki Tofu	Potato Soup
Round Cabbage, Broccoli & Corn	Boy Choy w Carrots	Long Cabbage, Corn & Carrots	Round Cabbage, Celery & Carrots	Cauliflower, Corn & Long Cabbage

### **SAMPLE SNACK MENU**



Day, Week	Monday	Tuesday	Wednesday	Thursday	Friday
1	Cornflakes with Milk	Strawberry Bread	Biscuit with Milk	Pandan Cake	Wholemeal Bread & Blueberry Jam
2	Honey Stars with Milk	Swiss Roll	Vanilla Cream Bread	Peach & Mango Yogurt	Chocolate Bread
3	Cornflakes with Milk	Strawberry Bread	Biscuit with Milk	Pandan Cake	Wholemeal Bread & Blueberry Jam
4	Honey Stars with Milk	Swiss Roll	Vanilla Cream Bread	Peach & Mango Yogurt	Chocolate Bread
5	Cornflakes with Milk	Strawberry Bread	Biscuit with Milk	Pandan Cake	Wholemeal Bread & Blueberry Jam

# Suggested Packing List

### Suggested Daily Packing List

- 1. One set of MK uniform
- 2. A plastic bag to store wet or dirty clothes
- 3. Face Towel
- 4. A pair of slippers (for Sand and Water play) to bring home after used.

### Optional:

1. Small Pillow/Blanket (to bring home everyday)

Please ensure all items are labelled.

### School Fees for KCare

Item	Permanent Resident	Singapore Citizen	Remarks
			A basic subsidy of \$150 is given automatically when the Singaporean child attends KCare for at least 1 day in the calendar month.
Monthly Fees	\$415	\$265.00	
			The full monthly fee rate is \$415.
			A basic subsidy of \$150 is given automatically when the Singaporean child attends KCare for at least 1 day in the calendar month.
Deposit (one month)	\$415	\$265.00	The full monthly fee rate is \$415.
			Deposit are non-refundable. It will be used to offset the final month with the centre.
Holiday Full Day Surcharge	\$0.00	\$0.00	There will be no full day surcharge.
Material Fee	\$0.00	\$0.00	There will be no material fee.
Yearly Insurance Fee	\$0.00	\$0.00	Paid for by Raffles Student Care.
Total Payable	\$830.00	\$530.00	

# School Fees & Additional Subsidy\*

### **Support for KCare Fees**

- 1. All Singapore citizen children are eligible for a **Basic Subsidy** of \$150 per month and no application is required.
- 2. You can also apply for **Additional Subsidy** and this is tiered according to income. The eligibility criteria for the Additional Subsidy are:
- 3. The mother/single father of the Singapore Citizen child is working 56 hours or more per month; and
- 4. The family's total Gross monthly Household Income (HHI) is \$12,000 and below or the Per Capita Income (PCI) is \$3,000 and below.

Children who are currently receiving Additional Subsidies will continue to pay the same amount.

MOE will send us the revised subsidy amount in January 2026.

# Enhanced KCare Additional Subsidy\*

### **Enhanced KCare Additional Subsidy Eligibility**

All families of Singaporean children with a gross monthly household income of up to \$6,000, or a Per Capita Income (PCI) of up to \$1,500, will be eligible — regardless of the applicant's employment status.

### Eligibility Criteria

- The child must be a Singapore Citizen and an existing beneficiary of the ECDA
   KiFAS subsidy at the time of the KCare AS application.
- The applicant must be the mother or a single father

### **Confirmation of Enrolment - Payment methods:**

### **Paynow**

If you wish to pay via PayNow, please scan the QR code below or enter the UEN number in your bank's app. Please indicate your child's name and level (in 2026) under the Remarks/Reference field (e.g. Rachel Ng Hui Xian K1).

Once you have made the payment, please email us a screenshot of your payment details to **KCZH@rafflesstudentcare.com** with the following details:

Subject: Child's Full Name (Zhenghua)

Message:

Child's Full Name:

Level (in 2026):



Please kindly make payment by 5 December 2025.

### **Confirmation of Enrolment - Payment methods:**

### **Internet Banking**

If you wish to pay via Internet Banking, please refer to our bank's details:

DBS A/C No: 072-131361-8

Important: Please state your child's full name and level (in 2026) clearly in the Reference field (e.g. Rachel Ng Hui Xian K1), for us to identify the internet banking payment. Once you have made the payment, please email us a screenshot of your payment details to <a href="https://kczh@rafflesstudentcare.com">KCZH@rafflesstudentcare.com</a> with the following details:

Subject: Child's Full Name (Zhenghua)

Message:

Child's Full Name:

Level (in 2026):

Please kindly make payment by 5 December 2025.

### **Document Submission\***

MK will assist to place the GIRO forms in your child's bag.

Kindly complete and submit the KCare GIRO form provided for subsequent CDA or Non-CDA GIRO arrangement.

#### Points to note:

- Complete and drop the KCare GIRO form (hardcopy with wet ink signature) in the box with
   Raffles KCare logo
- The box will be located at the MK security guard's table during MK hours.
- You may place the form in your child's bag and inform MK teacher or email us to inform if you
  are unable to submit the giro form during MK hours.
- Electronic/printed signatures will be rejected by the bank.
- Bank will take up to 8 weeks for processing.

## Dismissal Timings\*

As parents are not allowed to enter the school. We will be doing block dismissal.

Dismissal Timings			
1:45pm			
4:30pm			
5:00pm			
5:30pm			
6:00pm onwards			

\*Late charges is \$5 per 5 minutes block.

Example: 7:04pm - \$5

7:06pm - \$10

## Little Family Room and Functions\*

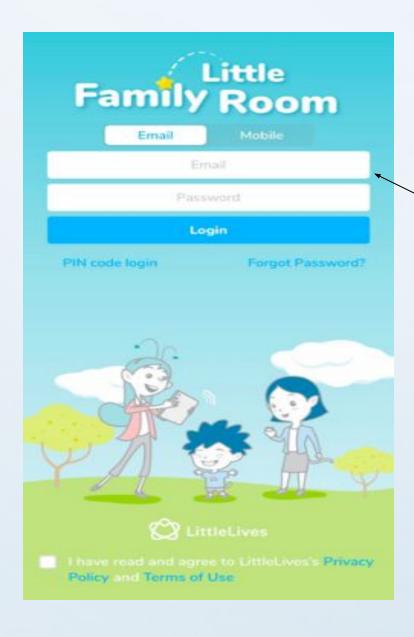
 Download Little family room app from Applestore or Playstore



### **Functions**



- 1. Broadcast messages
- School Closure Dates
- Lunch & Snack Menu
- Festive Notices
- 2. Weekly Activity & Photo Updates
- 3. Attendance Check in / out
- 4. School Fees Invoice
- 5. Teacher Parent Direct Message



# Login Page

Your Littlelives accounts will be created and activated in late December.

Login details will be sent to your registered email with the school (eg: xxxx@gmail.com).

Enter your registered email address and littlelives password to login.

### Child's Detail Form\*



https://forms.gle/kAcZDQsJmUXKaVn68

### Communication

We encourage and appreciate frequent communication between KCare and parents.

Parents can communicate with the teachers via Little Lives.

Alternatively, we can be reached at:

Email: KCZH@rafflesstudentcare.com

Mondays to Fridays only.

We will inform parents our whatsapp number in mid December.

Parents can contact our whatsapp number for emergency and adhoc dismissal arrangements.

### What time can my child come to school?

MK will receive your child from 7:00am and start transiting the children to the classroom at 7:50am.

#### What are the different activities the children will be engaged in KCare?

It will be the same 6 modular activities that is curated by MOE.

Gardening, Sand and Water Play, Cookery, Art & Craft, Music, Movement & Dramatisation, Tinkering.

Raffles KCare will conduct in-house lesson plans during the school holidays, on top of these modular activities.

#### May I check if KCare lunch meals are catered?

KCare lunch is catered by a Halal certified caterer, the lunch will be delivered in warmers and served within the stipulated timing.

#### What is the teacher child ratio in KCare?

According to MOE regulations, the teacher-child ratio is 1:20.

During outdoors, the teacher-child ratio is 1:10.

### Will Raffles KCare be sending out the enrolment information and forms?

To register for Raffles KCare, please fill up the Child's Detail Form. (Please refer to slide 18) Kindly make payment by 5 December 2025 and email us the successful payment screenshot with your child's details. (Please refer to slides 12 and 13)

#### Will YMCA's deposit be refunded to parents?

Your current deposit will not be transferred to Raffles KCare. Please kindly check with the current operator.

#### Will the environment be the same?

Yes, we will be sharing the same space with MOE Kindergarten.

### Will there be new teachers taking over?

We are still in the process of building our team.

### Is SCC being run by Raffles?

Yes, Raffles Student Care is the appointed operator to run both SCC and KCare for 2026.

#### How do we sign in and out of KCare?

Check-in and check-out will be done using the Little Family Room app.

Parents are not required to do the check-in during MK arrival. Your child will be checked in by KCare teachers during the transition at 12:00pm.

However, during the school holidays parents are required to check-in your child during arrival using the Little Family Room app.

#### Who can pick up my child?

Due to safety regulations we only allow adults that are 21 years old and above to pick your child up.

#### Do I have to text everyday before I fetch my child?

No, we will follow the preferred timing you have selected in the form. If you have any ad-hoc arrangement for the day, please inform us in advance via WhatsApp.

### Can I pick my child outside of the block dismissal timing?

Yes, parents are required to inform us on the same day before 10am via WhatsApp.

If you are unable to fetch your child at the selected timing due to unforeseen circumstances, you may call or WhatsApp us.

### What do we have to take note of during arrival and dismissal?

Black-out timing - 11:45am to 12:15pm

Please do not send or pick up your child from KCare during the blackout timing as this is a peak period where children are being dismissed from MK.

### Are you open during the school holidays in March, June, September and December?

Yes, during the MK school holidays.

Raffles KCare will continue to operate from 7.00am – 7.00pm.

#### Will food be provided for my child?

All children with Raffles KCare will be provided with a nutritious lunch meeting Health Promotion Board (HPB) guidelines. In addition, children will be provided with an afternoon snack during KCare hours.

During the school holidays, children will be provided with breakfast, morning snack, lunch and afternoon snack. If your child has any special dietary requirements, please inform our staff and we will make the necessary arrangements.

### What happens when my child falls ill while in KCare?

Any child who is unwell (e.g. fever, cough, sore throat, runny nose, shortness of breath, loss of sense of smell) will be placed in the sick bay and parents will be notified to pick them up as soon as possible.

#### Will my child shower in KCare?

Showering will only be done on a need-to basis (e.g. children who soil themselves, children who have skin conditions, etc.).

#### **Withdrawal Process:**

In the event that a student decides to withdraw from KCare services, a minimum of one month advance notice is required. The final month's fees shall be offset from the deposit.

Please note that the deposit cannot be used to offset the current month's fees after they become overdue (i.e. after the 7th of the month). All withdrawals take effect on the last day of the month. If the notice to withdraw is given after the 7th day of the month, termination will only take effect on the final day of the following month. If parents wish to withdraw their child before the final day of the month, any unused portions of the monthly fees or deposits shall be forfeited.

# Thank You!

