

MIMS: MOE IDENTITY MANAGEMENT SYSTEM



End User Guide

Version: 3.3



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1. OVERVIEW OF MIMS

WHAT IS MIMS?

1. MOE Identity Management System or “**MIMS**” is the user account generated for students to access all MOE Centrally Provisioned Digital Tools like:
 - Student iCON
 - Microsoft Pro Plus
 - ZOOM
 - SLS

To access the MIMS Portal, enter this URL in your browser:

mims.moe.gov.sg

Or scan this QR code:



You may also access the Self-Help Guide via the Zhenghua Primary school website



Zhenghua
Primary School

ABOUT US ▾

ZHPS EXPERIENCE ▾

OUR INFO HUB ▾

ZHENGHUA MEMORIES ▾

MK@ZHENGHUA ▾

CONTACT US ▾

FOR STAFF ONLY ▾

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MIMS and SLS Self Help Guide

Information for Parents ▾

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Our Partners ▾

Useful Links ▲

Parents Gateway

MIMS & SLS Self Help Guide

[Guide to SLS.pptx](#) ↗

To Login to Student Learning Space (SLS) Click [here](#) ↗

 [MIMS Self Service Password Reset Guide](#)

School Based Helpline



2. LOGIN TO MIMS PORTAL

LOGIN TO MIMS PORTAL



MIMS Portal

Ministry of Education
SINGAPORE

Please login using your MIMS account. For Students, your MIMS login ID is <Full_Name>@students.edu.sg. For School Staff, your MIMS login ID ends with @schools.gov.sg. For HQ Staff, your MIMS login ID ends with @hq.moe.gov.sg. If you encounter difficulties logging in, please approach your teachers (for Students) or MIMS Administrators (for Staff).

[Forgot Password?](#)

Note:

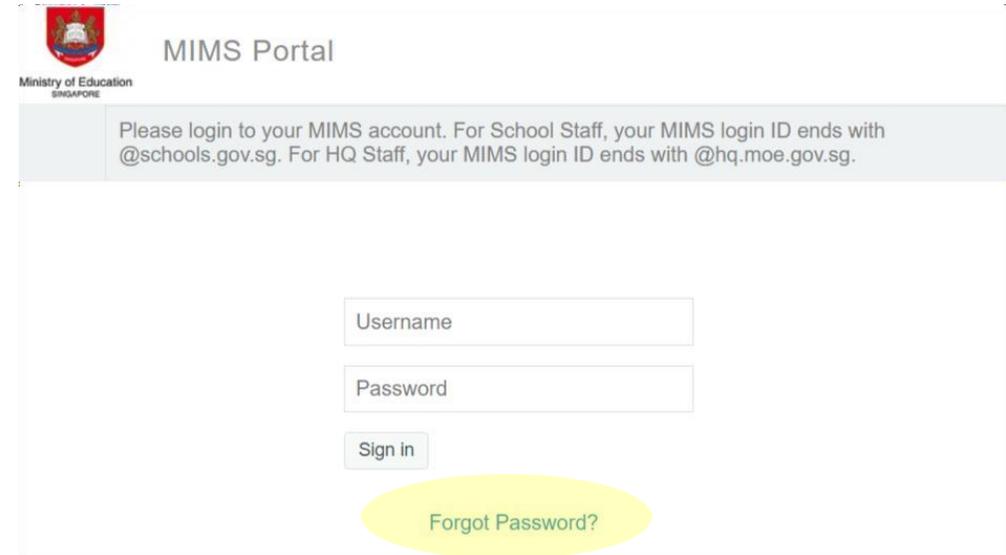
To ensure a smooth log in, user should log out from all google accounts on the device before accessing the MIMS portal login.

MIMS LOGIN ID and password

- Your child's/ward's login ID is your child's/ward's full_name@students.edu.sg
- The Form Teachers will be giving the login ID and password to your child/ward.
- Upon your first login, user will be prompted to set their Challenge Questions. *(It is important to set Challenge Questions as this allows user to do self-service password reset should user forget their passwords in the future)*
- User may also be prompted to enter another email to facilitate future self-service password reset.
- Please DO NOT enable “save password” on your personal devices to enable auto log-in. User will face difficulty when logging in to another device, for example our school laptops.

FORGOT PASSWORD?

- The Forgot Password? Is **Self-Service Password Reset function** that user can reset their password by themselves
- It will **NOT** work if you are logging in to MIMS for the first time or **you haven't setup Challenge Question in MIMS.**
- User who has genuinely forgotten his/her password and **not able to do Self-Service Password Reset** will need to get the local school administrator to help to reset their passwords through their Form Teachers, then login to MIMS with the new temp password. (refer to next slide)



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MIMS Portal

Please login to your MIMS account. For School Staff, your MIMS login ID ends with @schools.gov.sg. For HQ Staff, your MIMS login ID ends with @hq.moe.gov.sg.

Username

Password

Sign in

[Forgot Password?](#)

FORGOT PASSWORD?

Local School Administrator to help user with their password reset (if user is unable to do self-service password reset):

- Student to inform their Form Teacher;
- Form Teachers will inform students of the temporary password given by the Local School Administrator;
- Student will login to MIMS with the temporary password;
- Student to complete the password reset and change to a password of their choice. (Kindly refer to the Password Requirements which will be stated in the next slide).

PASSWORD REQUIREMENTS

The password requirements need to comply to the following:

- Password is case sensitive.
- Must be at least 12 characters long.
- Must include at least 1 number.
- Must have at least 1 lowercase letter.
- Must have at least 1 uppercase letter.
- **Must not include part of your name or user name.**
- New password must not have been used previously.

3. SET CHALLENGE QUESTIONS

SET CHALLENGE QUESTIONS

You will be asked to set **3** questions.
After setting them, click **Save Answers**.

MIMS Self Service Password Reset

Setup Security Questions

If you forget your password, you can access your account by answering your security questions.

Please choose your questions and answers that can be used to verify your identity in case you forget your password. Because the answers to these questions can be used to access your account, be sure to supply answers that are not easy for others to guess or discover.

Please type your security answers

What is your mother's maiden name?

What is your favourite colour?

What is your favourite city?

Save Answers

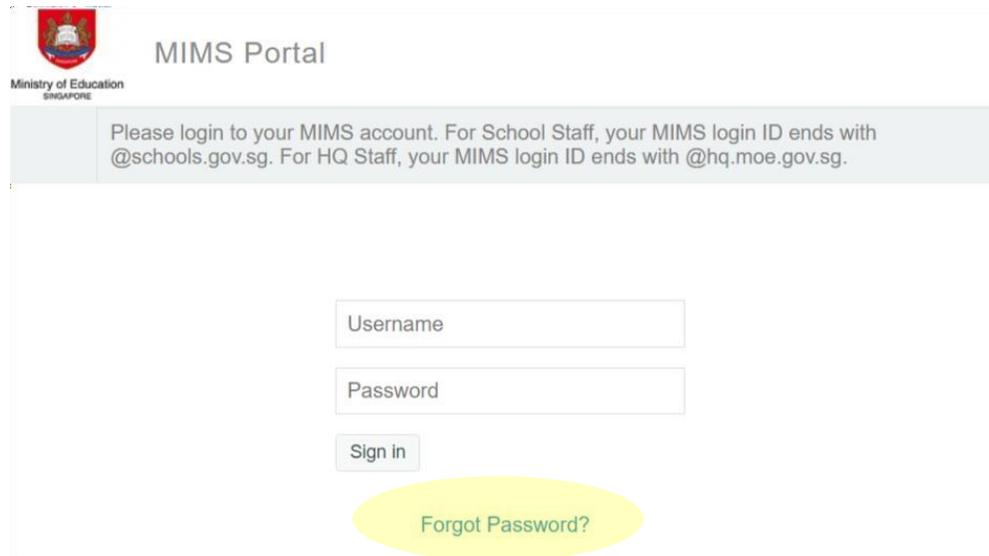
LIST OF CHALLENGE QUESTIONS

#	QUESTION
1	What is your favourite animal?
2	What is your favourite colour?
3	What is your favourite sport or hobby?
4	What is your favourite food?
5	What is your favourite cartoon hero/pop group?
6	What is your favourite toy?
7	What is your favourite movie?
8	What is your favourite book?

- Upon first login to MIMS Portal, user will be prompted to setup the password reset prompts.
- The user will be asked to chose **3** questions from the list.
- During password reset, MIMS will challenge the user to answer the questions – **3 out of 3** need to be answered correctly.

FORGOT PASSWORD AGAIN?

Now if you have forgotten your password, you can use the "**Forgot Password?**" function to reset it. Enter your MIMS Login ID and you will be prompted with the Challenge Questions you have set earlier.



MIMS Portal
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Please login to your MIMS account. For School Staff, your MIMS login ID ends with @schools.gov.sg. For HQ Staff, your MIMS login ID ends with @hq.moe.gov.sg.

Username

Password

Sign in

Forgot Password?

Self Service Password Reset

Forgotten Password

If you have forgotten your password, follow the prompts to reset your password.

MIMS Login ID*

Search

Cancel

4. OTHER USEFUL GUIDES

Other useful guides

Parents may visit the School website for more information on other useful guides.

<https://www.zhenghuapri.moe.edu.sg/our-info-hub/useful-links/mims-and-sls-self-help-guide/>

The image displays two screenshots of the Zhenghua Primary School website. The left screenshot shows the 'MIMS and SLS Self Help Guide' page with a dropdown menu for 'USEFUL LINKS' open, listing options such as 'Information for Parents', 'Staff Achievements', 'Student Achievements', 'Our Partners', 'Useful Links', 'School Services', 'Privacy Policy', and 'Contact Us'. The right screenshot shows the same page with the dropdown menu closed, displaying the main content area with a navigation menu, a list of links, and social media icons.

Navigation Menu: ABOUT US, ZHPS EXPERIENCE, OUR INFO HUB, ZHENGHUA MEMORIES, MK@ZHENGHUA, CONTACT US, FOR STAFF ONLY

Breadcrumbs: HOME / OUR INFO HUB / USEFUL LINKS / MIMS AND SLS SELF HELP GUIDE

Main Title: MIMS and SLS Self Help Guide

Navigation Menu (Left): Information for Parents, Staff Achievements, Student Achievements, Our Partners, Useful Links

Main Content (Left): MIMS & SLS Self Help Guide, [Guide to SLS.pptx](#), To Login to Student Learning Space (SLS) Click [here](#), [MIMS Self Service Password Reset Guide](#)

Navigation Menu (Right): Information for Parents, Staff Achievements, Student Achievements, Our Partners, Useful Links

Main Content (Right): MIMS & SLS Self Help Guide, [Guide to SLS.pptx](#), To Login to Student Learning Space (SLS) Click [here](#), [MIMS Self Service Password Reset Guide](#), Parents Gateway, School Based Helpline

Social Media Icons (Right): Print, Share, Email, Facebook, LinkedIn

QUERIES

For further queries, students may contact their Form Teachers.

Thank you